

TOWN OF OSBORN

2025

ANNUAL REPORT



Town of Osborn
Darlene Schultz
N6362 Ballard Rd
Seymour, WI 54165

TOWN CONTACTS

Town meetings held the 2nd Monday. (Please verify with town clerk on time and date as it may change)

Chairman	Dennis Hoffman	N5107 County Rd C	920-450-4548
Supervisor	Jake Linsmeyer	N5096 Cnty Rd C	920-850-4061
Supervisor	Sarah Newling	W3632 Krueger Rd	920-475-9510
Clerk	Darlene Schultz	N6362 Ballard RD	920-833-2942
Treasurer	Kayla Liebergen	N7003 Ranch Rd	920-370-5255
Assessor	Sally Brunner		920-619-8843
Building Inspector	Paul Hermes		920-858-0102
Extra Territorial Committee	Brian Maas Aaron Barclay Glen Schaumberg		
Fire Chief	Jake Newling		920-676-6656
Plan Commission	Brenda Fritsch Angela Hoffman Brian Maas Jake Linsmeyer Ann Reed		
Garbage	GFL Enrironmental	1-888-759-0501	920-759-0501
Recycling	Outagamie County Recycling	https://www.recyclemoreoutagamie.org/	920-832-5277

DATES TO REMEMBER

ANNUAL MEETING

Wednesday, April 22nd at 7:00 pm

TOWN BOARD MEETING

2nd Monday at 6:30 pm please call to verify time or view Notices on the town website www.townofosborn.com or at the town hall W3389 County RD EE.

TAX COLLECTION

Second installments are due July 31st a postcard is sent by the county. Second installments can not be accepted by the town treasurer.

GARBAGE

Pickup is every Monday please have the cart set out by 5:00 am.

RECYCLING

Pickup is every other Monday. Dates are listed on the town website www.townofosborn.com or at <https://www.recyclemoreoutagamie.org/residential-recycling/pick-up-calendar/> .

OPEN BOOK

Monday, May 11th from 9:00-11:00 am at the Osborn Town Hall.

BOARD OF REVIEW

Monday, June 1st. 2026 from 5:00-7:00 pm at the Osborn Town Hall.
Appointments are required.

Town of Osborn Annual Meeting
Osborn Town Hall-W3389 Cnty Rd EE, Seymour
April 16th, 2025

The meeting was called to order at 7:00 pm by Chairman, Al Timm. Present was Chairman, Al Timm, New Chairman, Dennis Hoffman, Supervisor Sarah Newling and New Supervisor Jake Linsmeyer, Treasurer, Kayla Liebergen and Clerk-Darlene Schultz.

Also, in attendance there was 9 residents and 3 guests.

The meeting started with the Pledge of Allegiance and moment of silence.

Al Timm introduced the town board and congratulated Dennis Hoffman as the incoming Chairman and Jake Linsmeyer as the incoming Supervisor 1.

Brad Johnson made a motion to rescind from the reading of the 2024 Annual Meeting minutes. Louis Baumgartner seconded. Carried.

Harlan Volkman made a motion to approve the 2024 Annual Meeting minutes as printed. Brad Johnson seconded. Carried.

Scott Peotter made a motion to rescind from the reading of the 2024 Financial Report. Louis Baumgartner seconded. Carried.

Brad Johnson made a motion to approve the 2024 Financial Report as printed. Scott Peotter seconded. Carried.

President of the Seymour Rural Fire Department Board, Dennis Hoffman thanked the town boards and the residents for their support of the Fire Department. He also thanked Al Timm for his years of service on the Seymour Rural Fire Department Board. The big project for 2024-2025 is purchasing a new tender. The old tender is still going to be in service and has been painted. The department has had 2 members obtain their state 1 training. And the department currently has 6 Jr. Firefighters. Looking ahead at purchases the department may be purchasing new gear for gear that is expiring, battery operated extrication equipment and an UTV for brush fires and rescue. The department are writing grants to help offset the costs. The Nichols FD is assisting with the grants being they have been successful on receiving them. Thank you to the residents for calling for burn permits.

Fire Department Chief, Jake Newling spoke about the new challenges he faced this past year. This included going through a 2% audit and the state requesting information for a new shared revenue amount. He also spoke about the EMR's. They had 400 EMS calls last year and 1 new member. The new tender truck is coming from S&R Truck and the contract has been signed. He thanked Mike Maass for his assistance.

Al Timm reported on the Plan Commission. They have had several meetings this past year In regards to a request for adding storage units to the property on County Hwy C.

Proposed 2025 road projects may include crack filling 1 mile of Mielke Rd, 1 mile Sievert Rd and Mullen rd. Chip sealing French Rd from EE to Krueger Rd and reconstruction of French Rd from Blohm Rd South ½ mile.

The completed 2024 project was reconstruction of French Rd from Mielke to Blohm Rd.

Kurtis Ambrosius made a motion to set the 2026 annual meeting on the third Wednesday after the second Tuesday at 7:00 pm. (April 15th, 2026). Brad Johnson seconded. Carried.

Kurtis Ambrosius made a motion to adjourn at 7:00 pm. Brad Johnson seconded. Carried.

Respectfully submitted,

Darlene Schultz

Darlene Schultz, Osborn Town Clerk

**Financial Report
of the
TOWN OF OSBORN
Outagamie County - Wisconsin
YEAR 2025**

INCOME

Grant-State EMS Funds	\$	12,197.80
Video Service Payment from State	\$	216.98
Act 12 Supplement	\$	53.37
Personal Property Aid	\$	329.18
Fire Call Reimbursements	\$	750.00
2% Dues	\$	7,930.99
Computer State Aid	\$	24.94
General Transportation Aid	\$	75,977.86
Managed Forest Land	\$	98.20
Shared Revenue	\$	71,445.44
Building Permits	\$	1,304.00
Firework Permits	\$	20.00
Franchise Fee	\$	996.45
Liquor and Operator License	\$	485.00
Title Searches	\$	110.00
Use Value Fee	\$	1,167.00
Fire Department Service Award Reimbursement	\$	5,100.00
Environment Impact Fee	\$	70,793.00
Reimbursement from Fire Department	\$	5,000.00
Town Hall Rental	\$	5,490.00
Reimbursement for Recycling Bins	\$	100.00
Culvert Permits	\$	50.00
Park Fee	\$	-
Utility Permits	\$	3,500.00
County Sales Tax	\$	34,767.00
August Tax Settlement from County	\$	70,962.02
Dog Licenses	\$	184.00
Lottery Credit	\$	11,438.17
Real Estate Taxes	\$	2,765,123.55
TOTAL INCOME	\$	3,145,614.95

EXPENSES

Park Expense	\$	-
Plan Commission	\$	211.04
Assessor	\$	8,713.59
Bank Fees/Return Checks	\$	332.00
Board-Expenses and Wages	\$	23,553.38
Clerk-Expenses and wages	\$	32,695.00

Elections	\$	4,451.41
Insurance	\$	9,522.00
Legal Fees	\$	1,934.94
Town Hall	\$	22,926.41
Treasurer-Expenses and Wages	\$	10,331.64
FICA	\$	878.62
Animal Control	\$	285.73
New Addresses	\$	90.00
Ambulance	\$	10,000.00
Building Inspector	\$	180.00
Fire Department-Tender Truck	\$	38,388.47
2% Dues Paid to Fire Department	\$	7,930.99
Fire Inspections	\$	418.50
Fire Department Assessment	\$	37,831.50
Service Award Program	\$	5,100.00
Fire Calls	\$	1,000.00
First Responders Assessment	\$	3,565.74
Garbage Collection	\$	58,643.76
Road Construction	\$	282,301.58
Road Maintenance	\$	102,717.68
Weed and Brush Control	\$	5,220.00
Winter Maintenance	\$	21,841.89
County Tax Settlements	\$	378,659.80
Dog Licenses	\$	116.75
Fox Valley Technical College	\$	90,228.36
Freedom School District	\$	69,547.71
Managed Forest Land	\$	19.64
Seymour School District	\$	937,891.19
Tax Refunds	\$	2,786.56
TOTAL EXPENSES	\$	2,170,315.88

Total Town Money on 12/31/25

Advance Tax Collection held at end of year	\$	1,034,238.63
Checkbook Balance	\$	79,371.86
Bank First Money Market	\$	168,122.71
Fox Communities Money Market	\$	274,587.96
Fox Communities CD	\$	104,295.49
East Wisconsin CD	\$	290,303.86
Balance without advance tax collection	\$	916,681.88

Osborn Fire Department Checkbook

Beginning Balance	\$	834.82
Withdrawals	\$	834.82
Deposits	\$	-
Ending Balance	\$	-

The checkbook for the FD is combined as Seymour Rural Fire Department

Detailed records are available by contacting the clerk at 920-833-2942.

ABSENTEE VOTING

Any qualified registered elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot.

IN PERSON ABSENTEE VOTING (EARLY VOTING):

In Person Absentee (Early Voting) voting begins two weeks prior to the election. Make an appointment with the clerk by calling Darlene Schultz at 920-833-2942. The deadline for in-person voting is 5:00 pm on the Friday preceding the election. Please make sure you bring your photo ID in order to vote.

REQUEST AN ABSENTEE BALLOT

Registered voters may request a ballot by completing the form through:

- www.myvote.wi.gov and clicking "Vote Absentee"
- Downloading the form EL-121 from the Wisconsin Elections Commission website and mail to:
Town of Osborn
Darlene Schultz
N6362 Ballard Rd
Seymour WI 54165
- Requesting the form from the Clerk at 920-833-2942
- Sending an email

The request must be received by the clerk no later than 5:00 pm on the Thursday before the election for an absentee ballot be sent to you. If you have not previously provided a copy of your photo ID, photo ID must accompany your application. More information about the photo ID requirement can be found at www.bringit.wi.gov.

REGISTERING TO VOTE

You can register to vote online or by mail up to 20 days before the election. In person registration can be completed until 5:00 pm Friday prior to the Election. You can complete the registration by:

- Online go to www.myvote.wi.gov and click on "Register to Vote"
 - You must have a valid WI Drivers license or WI ID
- Download the form EL-131 from the Wisconsin Elections Commission website and mail to:
Town of Osborn
Darlene Schultz
N6362 Ballard Rd
Seymour WI 54165
- Requesting the form from the Clerk at 920-833-2942
- Making an appointment with the clerk and come in person to complete the form. The appointment must be no later than 5:00 pm the Friday prior to the election.

You must always provide a proof of residence document when registering to vote. Acceptable proof of residence documents can be found at <https://elections.wi.gov/Register> .

Dog Licenses

Dog licenses can be purchased through the treasurer. Send a self-addressed stamped envelope along with payment (\$5.00 per spayed/neutered dog and \$8.00 non-spayed/neutered dog) to the treasurer. Please include a copy of rabies vaccination certificate so on-line records can be kept up to date and license can be issued. Checks should be made out to the Town of Osborn. Please include your phone number in case more information is needed to issue the license. If you no longer have a dog(s) please notify the treasurer so she can remove them from the system.

Taxes

The first installment of the Property Taxes should be mailed to the Town of Osborn Treasurer in a check form or paid at the Nicolet Bank in Seymour. Please include your phone number on check in case of any discrepancy. To receive a receipt, include a self-addressed stamped envelope. The second installment are due by July 31st . Outagamie County does send a postcard reminder for the second installment. Second installments cannot be accepted by the town treasurer.

Town Hall Rental

If interested in renting the town hall please contact Darlene Schultz at 920-833-2942 to reserve your date. Rental fee is \$125 per day. Renter has to be a person owning property in the Town of Osborn. Availability can be found on the town website calendar or by calling 920-833-2942.

Town Website

If you have any ideas or suggestions on additional information that you would like to see, please let the clerk or a board member know. The website is at www.townofosborn.com. The website also allows you to receive notifications. Select **Subscribe to Updates** and decide which items you would like to be notified of.

GARBAGE

Garbage pickup is every Monday. Please make sure your containers are at the end of the driveway **by 5:00 am**. The cost of garbage pickup is placed as an assessment on the property taxes.

BULKY ITEMS

Bulky item pricing will be \$80 for the first item and \$40 for each additional item. Items with freon are \$100 each. GFL also offers temporary 6yd rentals at \$165 per haul, includes disposal fee. Residents should **call 920-687-2631 to scheduled bulky item pick up** or 6yd rental or with any questions.

Acceptable bulky items:

Furniture – couches, chairs, tables, bed frame, mattress, box spring, cabinets, doors, windows

Carpeting – must be rolled and taped/tied and cannot be longer than 4ft in length and weigh less than 50lbs

Acceptable appliances – dishwasher, dryer, furnace/boiler, microwave, stove, washer, water heater, water softener

Excluded bulky items:

Batteries Hazardous waste Tires

Loose lumber or demo debris Extra bags of garbage

E-Waste - electronic items (TVs, DVD players, VCRs, stereos, computers, office equipment)

The following cannot go in the 6yd:

Hazardous waste/chemicals Yard waste/brush Anything with freon

Tires Car batteries Water heaters

Large amounts of concrete Cell phones Florescent lights

E-Waste - electronic items (TVs, DVD players, VCRs, stereos, computers, office equipment)

Appliances (stove, refrigerator, washer/dryer, dehumidifier, microwave) – smaller appliances are acceptable, ex. coffee maker, toaster, air fryer.

RECYCLING

Reminder of Acceptable and Not Acceptable Items:

Accept

Cardboard
Milk, Juice and Soup Cartons
Newspapers and Inserts
Mail and Office Paper
Beverage Bottles
Bakery and Deli Containers

DO NOT Accept

No Paper Cups
No Shredded Paper
No Tissue Paper or Gift Wrap
Not Pet Food Bags
No Plastic Bags
No Motor Oil Bottles
No Styrofoam

The recyclable materials collected curbside throughout the Outagamie County municipalities is processed at the Tri-County Recycling Facility at 1419 Holland Road in Appleton. The Tri-County Recycling team introduced a "Waste Wizard" website material search tool as an easy way for residents to look up the proper disposal of common household items in Brown, Outagamie, and Winnebago Counties. Please go to: <https://recyclemoretricity.org/waste-wizard/> or call 920-832-5277.

Place items loosely in the recycling cart. Have carts at the end of the driveway by 5:00 am for pickup. **Please do not include plastic bags, shredded paper, tanks, sharps, textiles, or batteries.**

The schedule for Recycling can be also be found at <https://www.recyclemoreoutagamie.org/residential-recycling/pick-up-calendar> or on the Town of Osborn website.

Outagamie County Resource Recovery Park

Outagamie County currently has 30 source separated bins all colorfully coordinated to their designated materials. The material outlets include clean wood, construction and demolition, metal, recycling, rigid plastics, furniture, mattresses and box springs, trash, polystyrene foam, clean vinyl siding, drywall and asphalt shingles. Fees and restrictions apply and more info can be found at: <https://www.recyclemoreoutagamie.org/disposal-rates/> or call 920-832-5277. Location of the resource recovery park is 1419 Holland Road, Appleton.

Betterbin App

Recycling is most effective when we all follow the right guidelines and recycle the appropriate materials in our bins. With Betterbin, you can easily for it to find out how to recycle or dispose Simply download the app from your local make a positive impact on the environment!



scan a products UPC barcode or search of it according to your local regulations. app store and start using it today to

Seymour Rural Fire Department annual report

2025 was an exciting year for the Seymour Rural Fire Department. In March of 2025, we ordered a new 4500 gallon tender from S&R Truck in Marshfield. The build is expected to take 24-30 months.

Here are some other highlights from 2025:

- Responded to 115 emergency fire calls in 2025; 2024= 127 calls, 2023= 121 calls
- Providing Emergency Medical Responders to assist Seymour Rescue in providing emergency medical care.
- 470 hours of Fire and EMR training (All staff training hours combined).
- Continue to take our mission seriously: PREVENT, RESPOND TO, and MINIMIZE HARMFUL SITUATIONS WITH RESPECT involving the people we serve.

We wouldn't have been able to accomplish all of this without our volunteer firefighters, emergency medical responders, and elected officials. We thank them all for their unwavering support and dedication.

We would like to recognize all of our current members for their years of service: [Brackets indicate years of service.]

Fire Division: Mike Maass, [39]; Al Timm, [36]; Dave Mueller, [35]; Dennis Laskowski, [33]; Dale Kropp,[33]; Keith Rohm, [33]; Dale Maass, [28]; Mike Routheaux, [25]; Brian Albert, [24]; Ken Barclay, [23]; Adam VanderHeiden, [20]; Teddy Albert, [16]; Joe Maass,[15]; Craig Pionek, [15]; Guy Bunnell, [15]; Paul Nelson, [14]; Jake Linsmeyer, [12]; Jacob Newling, [10]; Dennis Hoffman, [7]; Nathan Hovell, [6]; Sarah Newling [5];William Warner [5]; . Cody Kropp [4]; Joseph Robaidek [4]. Donovan Duggan [3]. Lucas Moeller [2].

Emergency Medical Responder Division: Dale Maass, [22*]; Dave Mueller, [22*]; Larry VanDenElzen, [22*]; Erica Albert, [18]; Brian Albert, [11]; Guy Bunnell, [11]; Jake Newling [4]; Sarah Newling [4]; Jenny Haese [3]; Dennis Hoffman [2]; Jacob Tarlton [1]

Note: *= Charter members in 2003 when the First Responder program was founded. (Now called the Emergency Medical Responder)

If you are interested in becoming a Firefighter or an Emergency Medical Responder, we are always looking for new dedicated members! Please contact any of our members or myself. We provide the training at no cost to our volunteers. If you have the will, we can help find a way to complete the necessary training.

Open Burning:

In 2025, we again experienced a number of vegetation fires during burning bans throughout the county. This resulted in unnecessary fire call expenses, not to mention volunteer firefighter's time for those who responded. In addition, burning during a ban puts your property and your neighbor's property at unnecessary risk for loss. We ask that you please do your part in helping spend town funds wisely and not burn during burning bans. Burning bans are issued when the fire danger reaches the "Very High or Extreme Danger Levels." When an open burning ban is in place - notices will be placed on Town(s) Website, and the Seymour Rural Fire Departments Facebook page. Burning Bans are lifted when the danger no longer exists.

The main reason for having burning permits is to help promote fire safe burning practices in our community. The permits are free and can be obtained over the phone.

- It is illegal to burn any building or structure without a WI DNR building burning permit. Fire departments are included. This rule applies to the entire State of WI.
- In our area, burning permits are issued by your local Fire Department. Please use responsible burning practices when burning. Small cooking "Campfires" are exempt from burning permits.
- If you intend on burning a wood pile, brush, or even a bonfire of significant size, contact one of the following SRFD members for a burn permit:
 1. Jake Newling @ 920-676-6656
 2. Dennis Laskowski @ 920-366-3417
 3. Dennis Hoffman @ 920-450-4548
 4. Craig Pionek @ 920-217-6804
 5. Mike Maass @ 920-676-4290
- Burning road ditches requires approval from the municipality or person that owns the right of way, AND local FD permission.

Other Fire Safety Information:

- Always keep an up to date charged fire extinguisher that is easily accessible.
- Smoke detectors and carbon monoxide (CO) detectors have expiration dates. Both have a service life of 10 years. (There are a few exceptions, depending on the manufacturer) Expiration dates go by when the unit was first powered up by end user, not the manufacturing date. When the detector reaches its end life, it will make a chirping sound like low battery but in a different sequence. Digital displays will also read "Err" or "End" along with a chirping sequence. ***Remember once the unit has reached the end of its life span (expired) it will no longer sense for smoke or CO. It must be replaced.***

Please feel free to contact any of our members regarding questions or issues with emergency services, even if it's not directly related to SRFD. We keep in contact with all of the neighboring departments through various meetings. If there is an issue affecting one department, likely it could affect ours as well.

Respectfully,
Jacob Newling, Fire Chief
seymourruralfd@gmail.com

Seymour Rural Fire Dept Annual Report 2025

INCOME

Balance forward from 2024	\$25,004.95
Town of Osborn 2% Dues	\$7,930.99
Town of Osborn Fire Run Reimbursements	\$1,000.00
Town of Osborn Assessments	\$41,397.24
Town of Seymour 2% Dues	\$6,833.39
Town of Seymour Fire Run Reimbursements	\$2,500.00
Town of Seymour Assessments	\$37,165.76
Total Income + balance carried forward from 2024	\$121,832.33

Fire & EMS expenses for 2025	\$96,913.58
Transfer from SRFD to Capital Outlay held at towns	(\$10,000.00)
Balance on hand Dec. 31, 2025	\$14,918.75

FIRE EXPENSES

Accounting/Banking	\$1,072.00
Bring Trucks to Fire-Seymour City FD	\$2,605.00
Fire Dept Mileage	\$413.00
Fire Dept Training and Education	\$3,046.13
Fire Payroll – Salary & Wages	\$23,650.00
Food/Beverage/Banquet	\$3,901.27
Fuel for Trucks & Equipment	\$1,963.30
Gifts and Awards	\$891.21
Insurance Premiums	\$10,810.00
Office Expenses/cell phone	\$1,178.21
Payroll Employer Taxes	\$1,885.84
Personal Protective Equipment/Gear	\$14,523.27
Portable Tools & Equipment Maintenance/Parts	\$2,121.59
Portable Tools & Equipment Purchase	\$4,618.15
Public Education	\$829.96
Radio/Pager & I am Responding	\$1,671.82
Service Award Program	\$5,100.00
Vehicle Maintenance/Parts for Trucks	\$13,122.17
Total Fire Expenses	\$93,402.92

EMS Expenses	
EMS Misc	\$523.20
EMS Supplies	\$1,171.92
EMS Training	\$815.54
EMS Wages	\$1,000.00
Total EMS Expenses	\$3,510.66